

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE**  
**WEDNESDAY 7 DECEMBER 2016**

**CABINET WORK PROGRAMME**  
**REPORT OF THE HEAD OF DEMOCRATIC SERVICES**

**(Contact: Paul Cracknell, Tel: (01993) 861523)**

(The report is for noting or for comment to Cabinet)

**1. PURPOSE**

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 15 November 2016.

**2. RECOMMENDATION**

That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.

**3. BACKGROUND**

3.1. The Cabinet Work Programme is produced on a monthly basis in accordance with the requirements of the Local Government Act 2000, the Council's Constitution and the new Regulations relating to publicity for Cabinet decisions that came into force on 10 September 2012. The programme sets out the Cabinet's work programme for the following three months

3.2. Items included in it which are relevant to the Terms of Reference of this Committee are included in the [Appendix](#) to this report, for comment.

**4. ALTERNATIVES/OPTIONS**

None applicable

**5. FINANCIAL IMPLICATIONS**

There are no direct financial implications arising from this report.

**6. REASONS**

The report is presented to ensure awareness within the Overview and Scrutiny Committees of matters which are going to be the subject of Cabinet consideration, to enable any comment, consideration and input which the Committee decides.

Keith Butler  
Head of Democratic Services

(Author: Paul Cracknell, Tel: (01993) 861523; email: [paul.cracknell@westoxon.gov.uk](mailto:paul.cracknell@westoxon.gov.uk) )  
Date: 15 November 2016

Background Papers:  
None

Appendix

No.	Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private	Key Decision (Yes/No)	Likely to be considered in private (Yes/No)	Decision-maker	Date of Decision	Documents	Notes
1	Consideration of amendments to the Local Council Tax Support Scheme following public consultation	No	No	Cabinet then Council	14 December 2016	Consultation document	Will first be considered by Finance and Management Overview and Scrutiny Committee
2	Consideration of budget for 2016/17 following consultation with overview and scrutiny committees	No	No	Cabinet	14 December 2016	None	
3	Approval of acquisition of land proposed to be site for waste depot, and associated funding.	Yes	Yes	Cabinet then Council	14 December 2016	None	
4	Approval of award of contract for the procurement of vehicles for the waste and recycling service	Yes	No	Cabinet	14 December 2016	None	
5	Approval of policy for charging for the collection of garden waste	Yes	No	Cabinet	14 December 2016	None	
6	Approval of review of rent for Units nos. 7 and 8, Talisman Business Centre, Bicester	Yes	Yes	Cabinet	14 December 2016	None	None
7	Approval of award of offsite mailing contract	Yes	Yes	Cabinet	11 January 2017	None	

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8	Approval of draft base budget and request Council to approve the capital programme, Council Tax base, and authorise the Chief Financial Officer to submit the National Non-Domestic Rates Return I	No	No	Cabinet then Council	11 January 2017	None	
9	Approval of the business case for the establishment of a Counter Fraud Unit	Yes	No	Cabinet	11 January 2017	Draft Business Case	
10	Consideration and recommendation to Council to approve the budget, fees and charges, capital programme, prudential indicators, Council Tax and Pay Policy Statement for 2017/18	No	No	Cabinet then Council	15 February 2017	Draft documents	
11	Approval of Treasury Management Strategy for 2017/2018	No	No	Cabinet then Council	15 February 2017	None	